

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
Regular Meeting of the Personnel Commission
2985-A Bear Street, Classified Personnel Testing Room, Costa Mesa, CA 92626

June 26, 2008
5:30 p.m.

AGENDA

The meeting will be called to order by the presiding Chairperson at _____ p.m.

1. OPENING CEREMONIES

The meeting will open with a silent invocation followed by the Pledge of Allegiance to the flag.

2. ROLL CALL

Katherine Infantino, Chairperson	_____
Kenneth L. Wayman, Vice-Chairperson	_____
Thomas W. Henderson, Commissioner	_____
John R. Caldecott, Secretary to the Commission	_____

3. ADOPTION OF AGENDA

Recommendation is made that the amended agenda for June 26, 2008 be adopted as submitted.

Motion by _____, seconded by _____ Vote _____ DISCUSSION/ACTION

4. APPROVAL OF MINUTES

Recommendation is made that the minutes of the regular meeting of May 22, 2008 be adopted as submitted.

Motion by _____, seconded by _____ Vote _____ DISCUSSION/ACTION

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

This is an opportunity for employees and the public to address the Commission. The Commission hears the comments and, by Commission policy and in compliance with the Ralph M. Brown Act, is not permitted to respond to items not on the agenda. If appropriate, the personnel director or a member of his staff may follow up with the concerns expressed, or schedule the item for a future meeting of the Personnel Commission for discussion and/or action. When addressing the Commission, please state your name and address for the record.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Recommendation is made that the following vacancy announcements be ratified.

- | | | |
|----|---|-------|
| a. | Library Media Clerk | 80-08 |
| b. | Health Assistant | 81-08 |
| c. | Instructional Assistant/Extended Day Programs | 82-08 |
| d. | Teacher Assistant/Bilingual - Spanish | 83-08 |
| e. | Lead Instructional Assistant/Extended Day Programs | 84-08 |
| f. | Preschool Site Facilitator | 85-08 |
| g. | Vehicle and Equipment Maintenance Supervisor | 86-08 |
| h. | Instructional Assistant – Applied Behavior Analysis (ABA) | 87-08 |

Motion by _____, seconded by _____ Vote _____

DISCUSSION/ACTION

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Recommendation is made that the following eligibility lists be certified.

- | | | |
|----|---|--------|
| a. | Instructional Assistant/Special Education | 97-08 |
| b. | Coordinator of Administrative Services | 98-08 |
| c. | Occupational Therapist | 99-08 |
| d. | Technology Support Technician | 100-08 |
| e. | Campus Security Personnel | 101-08 |
| f. | Transportation Dispatcher/Scheduler | 102-08 |
| g. | Instructional Assistant/Extended Day Programs | 103-08 |
| h. | Web Application Developer I | 104-08 |

Motion by _____, seconded by _____ Vote _____

DISCUSSION/ACTION

8. PERSONNEL DIRECTOR

Informal reports; discussion only

9. CLOSED SESSION

The following items will be discussed; action to follow:
Public employee performance evaluation (Government code §54957)

- I. Staff
- II. Public Employee Discipline
- III. Employer – Employee Relations

10. NEXT MEETING DATE: _____ ADJOURNMENT _____ p.m.