

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

Regular Meeting of the Personnel Commission
2985-A Bear Street, Classified Personnel Testing Room, Costa Mesa, CA 92626
May 19, 2005
5:30 p.m.
AGENDA

The meeting will be called to order by the presiding Chairperson at _____ p.m.

1. OPENING CEREMONIES

The meeting will open with a silent invocation followed by the Pledge of Allegiance to the flag.

2. ROLL CALL

Mark Soden, Jr., Chairperson _____
Kenneth L. Wayman, Vice-Chairperson _____
Thomas W. Henderson, Commissioner _____
Bruce Crockard, Secretary to the Commission _____

3. ADOPTION OF AGENDA

Recommendation is made that the agenda for May 19, 2005 be adopted as submitted.

Motion by _____, seconded by _____ Vote _____ DISCUSSION/ACTION

4. APPROVAL OF MINUTES

Recommendation is made that the minutes of the regular meeting of April 21, 2005 be approved as submitted.

Motion by _____, seconded by _____ Vote _____ DISCUSSION/ACTION

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

This is an opportunity for employees and the public to address the Commission. The Commission hears the comments and, by Commission policy and in compliance with the Ralph M. Brown Act, is not permitted to respond to items not on the agenda. If appropriate, the personnel director or a member of his staff may follow up with the concerns expressed, or schedule the item for a future meeting of the Personnel Commission for discussion and/or action. When addressing the Commission, please state your name and address for the record.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Recommendation is made that the following vacancy announcements be ratified.

- a. Library Media Clerk 83-05
- b. School/Community Facilitator 84-05
- c. Health Assistant 85-05

Motion by _____, seconded by _____ Vote _____ DISCUSSION/ACTION

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Recommendation is made that the following eligibility lists be certified.

a. Inst. Asst./ Child Care	85-05
b. School Administrative Assistant – Elementary/Intermediate	86-05
c. Inst. Asst./ Special Ed.	87-05
d. Preschool Teacher	88-05
e. Occupational Therapist	89-05
f. Technology Support Supervisor	90-05
g. District Assessment Specialist	91-05
h. Athletic Equipment Attendant	92-05
i. Delegated Behind the Wheel Trainer	93-05
j. Transportation Operations Supervisor	94-05
k. Teacher Assistant – Bilingual	95-05

Motion by _____, seconded by _____ Vote _____

DISCUSSION/ACTION

8. APPROVAL OF PROPOSED PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2005-06

It is recommended that the members of the Personnel Commission approve the Personnel Commission Budget for the 2005-06 school year as submitted.

Motion by _____, seconded by _____ Vote _____

DISCUSSION/ACTION

9. PERSONNEL DIRECTOR

Informal reports; discussion only

10. CLOSED SESSION

The following items will be discussed; no action will be taken:

Public employee performance evaluation (Government code §54957)

- I. Staff
- II. Public Employee Discipline
- III. Employer – Employee Relations

11. NEXT MEETING DATE: _____

ADJOURNMENT _____ **p.m.**