

NEWPORT-MESA UNIFIED SCHOOL DISTRICT

Office of the Personnel Commission

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Memorandum

To: Personnel Commission
From: John R. Caldecott, Director of Classified Personnel
Date: 10-15-07
Subject: **Approval of Proposed New Classification of Early Literacy Coach**

Because of the acquisition of a large grant from the United States Department of Education for the *Early Success for Children's Achievement of Language and Early Reading Acquisition*, it has been recommended by Lorie Hoggard, Director of Early Childhood Education, that a new job classification be created to help implement the early literacy skills needed for kindergarten preparedness.

It is recommended that the members of the Personnel Commission approve the proposed new job description for Early Literacy Coach and that it be allocated to Range 61 on the Bargaining Unit Salary Schedule as presented.